



## Base Rental Rates and Fees 2019

### Rental Rates for Gordon Lightfoot Auditorium

Capacity 673 with 4 wheelchair spaces included

|                          | Hourly Rates* 8am to 12am       |                            | Daily Rate*                       |
|--------------------------|---------------------------------|----------------------------|-----------------------------------|
|                          | Set-up/Rehearsal<br>4hr minimum | Performance<br>4hr minimum | 4hrs set up & 4hrs<br>performance |
| Non-profit<br>Subsidized | \$55.00                         | \$120.00                   | \$665.00                          |
| Resident<br>Subsidized   | \$85.00                         | \$175.00                   | \$965.00                          |
| Standard                 | \$125.00                        | \$250.00                   | \$1,350.00                        |

### Rental Rates for Studio Theatre

Capacity 104 with 2 wheelchair spaces included

|                          | Hourly Rates*                   |                            | 2019 Rates                        |
|--------------------------|---------------------------------|----------------------------|-----------------------------------|
|                          | Set-up/Rehearsal<br>4hr minimum | Performance<br>4hr minimum | 4hrs set up & 4hrs<br>performance |
| Non-profit<br>Subsidized | \$17.50                         | \$35.00                    | \$185.00                          |
| Resident<br>Subsidized   | \$30.00                         | \$55.00                    | \$325.00                          |
| Standard                 | \$40.00                         | \$70.00                    | \$425.00                          |

**Note:** The above rental rates are for ticketed events in the Gordon Lightfoot Auditorium and the Studio Theatre. An **additional fee of \$500.00 and \$75.00** respectfully will be charged for a **non-ticketed** event which will go to the Opera House Restoration fund since the \$1.50/ticket doesn't apply to these events.

### Rental Rates for Greenroom (lobby)

Capacity 120

|                       | Rates for 3hrs           |                        |
|-----------------------|--------------------------|------------------------|
|                       | Mon-Fri<br>8:30am-4:30pm | Evenings &<br>Weekends |
| Non-profit Subsidized | \$50.00                  | \$100.00               |
| Resident Subsidized   | \$75.00                  | \$125.00               |
| Standard              | \$100.00                 | \$200.00               |

### Staff Chargeback Rates

3hr minimum call

| Position           | Rate       |
|--------------------|------------|
| Usher              | \$19.50/hr |
| Bartender          | \$24.00/hr |
| Custodial          | \$22.50/hr |
| Technician         | \$24.00/hr |
| House Mgr.         | \$30.00/hr |
| Technical Director | \$40.00/hr |

- The above rental rates are for ticketed events in the Gordon Lightfoot Auditorium and the Studio Theatre. An additional fee of \$500.00 and \$75.00 respectfully will be charged for a non-ticketed event which will go to the Opera House Restoration fund since the \$1.50/ticket doesn't apply to these events.
- Set-up/Rehearsal rental rate is based on a 4-hour minimum and includes Technical Supervisor only.
- Performance rental rate (hourly, daily or weekly) is based on a 4-hour minimum and includes Technical Supervisor, House Manager, Ticket Taker and Ushers (2 for GL/1 for Studio).
- Lobby rates are for the use of the space and a House Manager.
- The bar is owned and operated by the theatre under a LLBO License and no SOPs are allowed.
- Additional charges may apply for Janitorial, Room set-up and additional staff as required.
- Glassware, linens or catering are not included but can be arranged at extra cost.
- Overtime rates of time and one half apply after 10 consecutive hrs and double time after 16 consecutive hrs.



### Technical Chargeback Rates

|                                  | Standard        | Non-profit Subsidized | Standard Weekly Rental | Non-profit Weekly Rental |
|----------------------------------|-----------------|-----------------------|------------------------|--------------------------|
| Audio Package A                  | \$250.00        | \$180.00              | \$750.00               | \$500.00                 |
| Audio Package B                  | \$175.00        | \$125.00              | \$500.00               | \$250.00                 |
| Audio Package C                  | \$100.00        | \$50.00               | \$250.00               | \$125.00                 |
| Wireless Lav Mic (max. 12)       | \$70.00ea.      | \$50.00ea.            | \$200.00ea             | \$125.00ea               |
| Wireless Handheld Mic (max. 6)   | \$70.00ea.      | \$50.00ea.            | \$200.00ea             | \$125.00ea               |
| Hazer                            | \$150.00        | \$75.00               | \$250.00               | \$250.00                 |
| Follow Spot (staff not included) | \$100.00        | \$75.00               | \$250.00               | \$250.00                 |
| Projector                        | \$200.00        | \$175.00              | \$500.00               | \$500.00                 |
| Screen                           | \$200.00        | \$175.00              | \$500.00               | \$500.00                 |
| Piano Tuning                     | \$200.00/tuning | \$150.00/tuning       | n/a                    | n/a                      |
| Grand Piano                      | \$75.00         | \$75.00               | \$375.00               | \$325.00                 |
| Upright Piano                    | \$50.00         | \$50.00               | \$225.00               | \$175.00                 |
| Set up, lx & sound - general     | \$500.00        | \$250.00              | n/a                    | n/a                      |
| Set up, lx & sound - dance       | \$750.00        | \$500.00              | n/a                    | n/a                      |
| Dance Floor (GL only) install    | \$180.00        | \$180.00              | n/a                    | n/a                      |
| Dance Floor daily use            | \$50.00         | \$50.00               | \$225.00               | \$225.00                 |
| Outside rental items             | Cost + 15%      | Cost + 10%            |                        |                          |

### Box Office Fees Charge Direct to Patron

|                           |                      |
|---------------------------|----------------------|
| Ticket Exchange Fee       | \$2.00 including HST |
| Ticket Reprint Fee        | \$2.00 including HST |
| Handling Fee *            | \$1.50 including HST |
| Capital Surcharge (CIF)** | \$1.50 including HST |
| Online Sales              | \$1.13 including HST |

| Calculating Ticket Prices |          |          |
|---------------------------|----------|----------|
| advertised price          | \$11.50  | 25.00    |
| minus Handling Fee        | (\$1.50) | (\$1.50) |
| minus Capital Surcharge   |          | (\$1.50) |
| remitted to client***     | \$10.00  | \$22.00  |

\* Not applied to tickets \$10.00 or less

\*\* Not applied to Outlet ticket sales

\*\*\* Clients must remit HST to CRA if applicable.

### Box Office Fees Charge Direct to Client

|            |      |
|------------|------|
| Admin Fees | 3%   |
| Commission | 5.5% |