



Base Rental Rates and Fees 2022

Rental Rates for Gordon Lightfoot Auditorium

Capacity 673 with 4 wheelchair spaces included

	Hourly Rates 8am to 12am		Daily Rate
	Set-up/Rehearsal 4hr minimum	Performance 4hr minimum	4hrs set up & 4hrs performance
Non-profit Subsidized	\$75.00	\$150.00	\$680.00
Resident Subsidized	\$100.00	\$225.00	\$1000.00
Standard	\$175.00	\$325.00	\$1,450.00

Rental Rates for Studio Theatre

Capacity 104 with 2 wheelchair spaces included

	Hourly Rates		Daily Rate
	Set-up/Rehearsal 4hr minimum	Performance 4hr minimum	4hrs set up & 4hrs performance
Non-profit Subsidized	\$25.00	\$50.00	\$200.00
Resident Subsidized	\$75.00	\$100.00	\$375.00
Standard	\$100.00	\$150.00	\$525.00

Note: The above rental rates are for ticketed events in the Gordon Lightfoot Auditorium and the Studio Theatre. An **additional fee of \$500.00 and \$75.00** respectfully will be charged for a **non-ticketed** event which will go to the Opera House Restoration fund since the \$1.50/ticket doesn't apply to these events.

Rental Rates for Greenroom (lobby)

Capacity 120

	Rates for 3hrs	
	Mon-Fri 8:30am-4:30pm	Evenings & Weekends
Non-profit Subsidized	\$50.00	\$100.00
Resident Subsidized	\$75.00	\$125.00
Standard	\$100.00	\$200.00

Staff Chargeback Rates

3hr minimum call

Position	Rate
Usher	\$19.50/hr
Bartender	\$24.00/hr
Custodial	\$22.50/hr
Technician	\$24.00/hr
House Mgr.	\$30.00/hr
Technical Director	\$40.00/hr

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- Set-up/Rehearsal rental rate is based on a 4-hour minimum and includes Technical Supervisor only.
- Performance rental rate (hourly, daily or weekly) is based on a 4-hour minimum and includes Technical Supervisor, House Manager, Ticket Taker and Ushers (2 for GL/1 for Studio).
- Lobby rates are for the use of the space and a House Manager.
- The bar is owned and operated by the theatre under a LLBO License and no SOPs are allowed.
- Additional charges may apply for Janitorial, Room set-up and additional staff as required.
- Glassware, linens or catering are not included but can be arranged at extra cost.
- Overtime rates of time and one half apply after 10 consecutive hrs and double time after 16 consecutive hrs.



Technical Chargeback Rates

	Standard	Non-profit Subsidized	Standard Weekly Rental	Non-profit Weekly Rental
Audio Package A	\$250.00	\$180.00	\$750.00	\$500.00
Audio Package B	\$175.00	\$125.00	\$500.00	\$250.00
Audio Package C	\$100.00	\$50.00	\$250.00	\$125.00
Wireless Lav Mic (max. 12)	\$70.00ea.	\$50.00ea.	\$200.00ea	\$125.00ea
Wireless Handheld Mic (max. 6)	\$70.00ea.	\$50.00ea.	\$200.00ea	\$125.00ea
Hazer	\$150.00	\$75.00	\$250.00	\$250.00
Follow Spot (staff not included)	\$100.00	\$75.00	\$250.00	\$250.00
Projector	\$200.00	\$175.00	\$500.00	\$500.00
Screen	\$200.00	\$175.00	\$500.00	\$500.00
Piano Tuning	\$225.00/tuning	\$160.00/tuning	n/a	n/a
Grand Piano	\$75.00	\$75.00	\$375.00	\$325.00
Upright Piano	\$50.00	\$50.00	\$225.00	\$175.00
Set up, lx & sound - general	\$500.00	\$250.00	n/a	n/a
Set up, lx & sound - dance	\$750.00	\$500.00	n/a	n/a
Dance Floor (GL only) install	\$180.00	\$180.00	n/a	n/a
Dance Floor daily use	\$50.00	\$50.00	\$225.00	\$225.00
Outside rental items	Cost + 15%	Cost + 10%		

Box Office Fees Charge Direct to Patron

Ticket Exchange Fee	\$2.00 including HST
Ticket Reprint Fee	\$2.00 including HST
Handling Fee *	\$1.50 including HST
Capital Surcharge (CIF)**	\$1.50 including HST
Online Sales	\$1.13 including HST

Calculating Ticket Prices		
advertised price	\$11.50	25.00
minus Handling Fee	(\$1.50)	(\$1.50)
minus Capital Surcharge		(\$1.50)
remitted to client***	\$10.00	\$22.00

* Not applied to tickets \$10.00 or less

** Not applied to Outlet ticket sales

*** Clients must remit HST to CRA if applicable.

Box Office Fees Charge Direct to Client

Admin Fees	3%
Commission	5.5%