

**Rental Rates for Gordon Lightfoot Auditorium**

Capacity 700 without stage extension & 663 with stage extension

	Hourly Rates* 8am to 12am		Daily Rate*	Weekly Rates* 40 hrs with:	
	Set-up/Rehearsal 4hr minimum	Performance 4hr minimum	4hrs set up & 4hrs performance	3 performance 4hrs/performance	4 performances 4hrs/performance
Non-profit Subsidized	\$55.00	\$120.00	\$635.00	\$2,667.00	\$2,889.25
Resident Subsidized	\$75.00	\$151.00	\$915.00	\$3,570.00	\$3,867.50
Standard	\$100.00	\$200.00	\$1,270.00	\$4,683.00	\$5073.25

**Rental Rates for Studio Theatre**

Capacity 100

	Hourly Rates*		Daily Rate*	Weekly Rates* 40 hrs with:	
	Set-up/Rehearsal 4hr minimum	Performance 4hr minimum	4hrs set up & 4hrs performance	3 performance 4hrs/performance	4 performances 4hrs/performance
Non-profit Subsidized	\$17.50	\$35.00	\$175.00	\$735.00	\$796.25
Resident Subsidized	\$25.00	\$50.00	\$306.00	\$1,197.00	\$1,296.75
Standard	\$30.00	\$60.00	\$382.00	\$1,457.40	\$1,578.85

**Rental Rates for Greenroom (lobby)**

Capacity 120

	Hourly Rates (3 hour minimum)	
	Mon-Fri 8:30am- 4:30pm	Evenings & Weekends
Non-profit Subsidized	\$24.00	\$48.00
Resident Subsidized	\$36.00	\$72.00
Standard	\$43.25	\$86.50

**Staff Chargeback Rates**

3hr minimum call

House Manager	\$30.00/hr
Usher	\$16.50/hr
Custodial	\$18.50/hr
Technician	20.00/hr
Technical Director	\$40.00/hr

**Note:**

- Set-up/Rehearsal rental rate is based on a 4-hour minimum and includes Technical Supervisor only.
- Performance rental rate (hourly, daily or weekly) is based on a 4-hour minimum and includes Technical Supervisor, House Manager, Ticket Taker and Ushers (2 for GL/1 for Studio).
- Lobby rates are for the use of the space and a House Manager.
- The bar is owned and operated by the theatre under a LLBO License and no SOPs are allowed.
- Additional charges may apply for Janitorial, Room set-up and additional staff as required.

- Glassware, linens or catering are not included but can be arranged at extra cost.

\* Overtime rates of time and one half apply after 10 consecutive hrs and double time after 16 consecutive hrs.

### Technical Chargeback Rates

	Standard	Non-profit Subsidized	Standard Weekly Rental	Non-profit Weekly Rental
Audio Package A*	\$250.00	\$180.00	\$750.00	\$500.00
Audio Package B	\$175.00	\$125.00	\$500.00	\$250.00
Audio Package C	\$100.00	\$50.00	\$250.00	\$125.00
Wireless Lav Mic (max. 12)	\$70.00ea.	\$50.00ea.	\$200.00ea	\$125.00ea
Wireless Handheld Mic (max. 6)	\$70.00ea.	\$50.00ea.	\$200.00ea	\$125.00ea
Le Maitre Radiance Hazer	\$75.00	\$75.00	\$250.00	\$250.00
Follow Spot	\$75.00	\$75.00	\$250.00	\$250.00
Projector	\$175.00	\$175.00	\$500.00	\$500.00
Screen	\$175.00	\$175.00	\$500.00	\$500.00
Piano Tuning	\$175.00/tuning	\$150.00/tuning	n/a	n/a
Grand Piano	\$175.00	\$175.00	\$375.00	\$375.00
Upright Piano	\$100.00	\$100.00	\$225.00	\$225.00
Stage Extension (GL only)	\$125.00	\$125.00	n/a	n/a
Dance set up lx & sound	\$500.00	\$500.00	n/a	n/a
Dance Floor (GL only) install	\$180.00	\$140.00	n/a	n/a
Dance Floor daily use	\$50.00	Install only	\$187.50	n/a

\* Le Maitre Randance Hazer, Risers & Follow Spot in Audio Package A

### Box Office Fees Charge Direct to Patron

Ticket Exchange Fee	\$2.00 including HST
Ticket Reprint Fee	\$2.00 including HST
Handling Fee *	\$1.50 including HST
Capital Surcharge (CIF)**	\$1.50 including HST
Online Sales	\$1.13 including HST

Calculating Ticket Prices		
advertised price	\$11.50	25.00
minus Handling Fee	(\$1.50)	(\$1.50)
minus Capital Surcharge		(\$1.50)
remitted to client***	\$10.00	\$22.00

\* Not applied to tickets \$10.00 or less

\*\* Not applied to Outlet ticket sales

\*\*\* Clients must remit HST to CRA if applicable.

### Box Office Fees Charge Direct to Client

Credit Card Surcharge	Visa 1.8% MC 3.3%
Service Charge	5.5%